

## **TO ALL EMPLOYEES of FONDAZIONE BRUNO KESSLER**

**REFERENCE: family allowance for the period July 1, 2019 - June 30, 2020 (income 2018).**

The family allowance is a service provided by INPS in support of the families of employees with an annual total income lower than the limit set annually by national provisions.

The eligibility period runs from July 1 of each year to June 30 of the following year and is computed based on the composition of the household and its income during the tax year preceding July 1.

Before proceeding, please note that:

- Each household is eligible for not more than one allowance check;
- The household is not eligible when:
  - ❖ The total sum of employment related income, pension or other social security allowance related to employment amounts to less than 70% of the total income of the household;
  - ❖ The total income of the household exceeds, based on the family situation and number of family members, the income limits as shown in the attached chart.
- To determine the total annual income of the household, you should indicate all income from employment, other types of income (such as income from self-employment, from buildings, land, including tax-exempt income or income subject to withholding as tax at source or substitute tax if higher than € 1,032.91);
- Any changes in household composition can be promptly reported by completing an additional form;
- The application for the family allowance has a validity period of one year and must be resubmitted duly completed at each new reference period.

## HOW TO APPLY

From April 1, 2019, workers will have to submit the request for disbursement of the ANF **online**, through one of the following channels:

1. **ONLINE**, visiting the [site](http://www.inps.it) www.inps.it - Enter MyINPS. You will need to obtain access credentials through PIN dispositivo, SPID identity or - alternatively - CNS code (National Service Card);
2. **Unions**;
3. **Other** INPS intermediaries **such as labor consultants**.

Online applications will be processed directly by INPS in order to:

- Check worker's eligibility to benefit from the check;
- Determine the amount to be disbursed.

INPS will then transmit to the employer the daily and monthly theoretical amounts due to the workers. Such amounts will be paid in the paychecks.

If authorization from INPS is required before the application can be submitted (e.g., in the case of possible duplicate payment due to separation or in the event that the spouse does not sign the "statement of liability" in the ANF/DIP form) the worker concerned must submit - online through the "ANF Authorization" procedure - the application for authorization, enclosing all the required documentation.

**Only in the event that the request is not accepted**, the worker will be informed directly by INPS through an ineligibility order.

Unfortunately, we have to inform you that, to date, there have been issues in the new procedure and INPS has not been able to make the amounts due available to employers as of yet. Therefore, even if the disbursement of the amounts are due to start as of July 1 July 2019, there could be some delays in the payment of the eligible ANFs on paychecks.

These amounts will be paid as soon as the Social Security Institute makes the data available.

We attach the new family income brackets and the corresponding amounts of family allowance.

Additional information can be requested by sending an email [to amministrazionerisorseumane@fbk.eu](mailto:amministrazionerisorseumane@fbk.eu).

## The Human Resources Service